

# SOUTH KINGSTOWN SCHOOL BUILDING COMMITTEE MEETING MINUTES

**Kate Macinanti**  
*Chair*  
**Brian Mahoney**  
*Vice-Chair*  
**Brian Silvia**  
*Member*  
**Lucas Murray**  
*Member*  
**James Manni**  
*Town Manager*



**Terry Lynch**  
*Member*  
**Chip McGair**  
*Member*  
**David Palazzetti**  
*Member*  
**Michael Podraza**  
*Superintendent*

Visit Our Website: <https://skschoolproject.com>

## EVENT DETAILS

<b>TOPIC:</b>	School Building Committee - Regular Meeting
<b>DATE/TIME:</b>	March 21, 2024 – 4:10 PM
<b>LOCATION:</b>	Town Council Chambers, 2 <sup>nd</sup> Floor, 180 High Street, Wakefield, RI
<b>LIVESTREAM:</b>	<a href="https://www.youtube.com/@sksbc/streams">https://www.youtube.com/@sksbc/streams</a>
<b>PUBLIC COMMENT:</b>	Michael Marran – asked the SBC to continue to clarify the amount of money we are being reimbursed upon in all communications. Dorald Beasley – commented on voter turnout concerns.

## MEETING MINUTES

Item	Topic
1.	<p><b>Call to Order/Roll Call:</b></p> <p>The meeting was called to order at 6:10 PM</p> <p>Members present - Brian Silvia (BS), Brian Mahoney (BM), Kate Macinanti (KM), Lucas Murray(LM), Chip McGair, James Manni (JM)</p> <p>Members absent - David Palazzetti (DP), Robert Littlefield ex. Officio (RL), Terry Lynch (TL)</p> <p>Also present: Chris Spiegel - LeftField</p>
<b>New Business Items:</b>	
2	<p><b>Review, Discuss, and Approve CMAR RFQ/P</b></p> <p>Mr. Spiegel reported out on the RFQ/P for Construction Manager at Risk Services w/a Guaranteed Maximum Price.</p> <p>Discussed all proposed sections and contents of rfq, discussed dates, and fee proposal structure. Read all general requirements of the CM for which we will be looking for pricing. Discussed scoring matrix, and proposed contractual requirements.</p>

	<p><b>Recommended Motion: Pending any revisions from Town procurement, that the SBC approves the release of the CMAR RFQ/P on 3/28/2024.</b></p> <p>- CM made motion; BM seconded. Motion passes unanimously.</p>
3.	<p><b>Discussion/Action: CMAR Selection Team</b></p> <ul style="list-style-type: none"> <li>- Discussion on the makeup of the CMAR selection te.</li> <li>- 4 members of the community, 2 members of the SBC, and 1 member of TC</li> <li>- Community Members will apply online as had been done with the A/E Selection Team</li> <li>- Discussion on dates of selection, review periods, and final selection deadlines.</li> </ul> <p><b>Motion: That the Town Council appoint one of its members to the CMAR selection team.</b> LM made motion; BM seconded. Motion passes unanimously.</p> <p><b>Motion: Create a CMAR selection team composed of 4 members of the community</b> CM made motion; LM seconded. Motion passes unanimously.</p>
6.	<p><b>Discussion: Community Communications</b></p> <ul style="list-style-type: none"> <li>- KM discussed needing to put all community communications on the website. Community conversations are now up on the website and will continue to be uploaded.</li> <li>- CS read an email exchange from Robertta Mullholland with responses by Luke Murray and LeftField.</li> <li>- Discussion on Project Website; updated FAQ's</li> <li>- CS read an email communication received on 3.20.24 from Blaney.</li> <li>- Discussion on upcoming community forum.</li> </ul> <p><b>Motion: Motion to add energy incentives to next meeting.</b> LM made motion; KM seconded Motion passes unanimously.</p>
	<p><b>Adjourn:</b></p> <p>Motion to adjourn. Motion made by CM Motion seconded by BM Motion passes unanimously</p> <p>The meeting is adjourned at approx..5:12 PM</p>

