

SOUTH KINGSTOWN SCHOOL BUILDING COMMITTEE

MEETING MINUTES

Kate Macinanti
Chair
 Brian Mahoney
Vice-Chair
 Brian Silvia
Member
 Lucas Murray
Member
 James Manni
Town Manager



Terry Lynch
Member
 Chip McGair
Member
 David Palazzetti
Member
 Robert Littlefield
Superintendent

Visit Our Website: <https://skschoolproject.com>

EVENT DETAILS

TOPIC:	School Building Committee - Regular Meeting
DATE/TIME:	Thursday, June 27, 2024 @ 8:30 AM
LOCATION:	Town Council Chambers, 2 nd Floor, 180 High Street, Wakefield, RI
LIVESTREAM:	https://www.youtube.com/@sksbc/streams
PUBLIC COMMENT:	Public comments must be made in person. Comments must be kept to the agenda topic being discussed at that time. The committee chair may limit the duration of comments to ensure members have adequate time to address business items.

MEETING MINUTES

Item	Topic
1.	<p>Call to Order/Roll Call:</p> <p>The meeting was called to order at 8:34 AM. Members present: Kate Macinanti Brian Mahoney James Manni Terry Lynch Chip McGair David Palazzetti Bob Littlefield Members absent: Lucas Murray, Brian Silvia Also present: Jim Rogers – LeftField, Chris Spiegel - LeftField, Matt MacBurnie – LeftField</p>

New Business Items:

2.	<p>Discussion: Communication from Community</p> <p>Received correspondence requesting information and noting that the website is not up to date with two missing videos and meeting minutes. The building committee is going to do a live double check at the beginning of the meeting to make sure the meetings are being recorded. Discussed who is to do the meeting minutes and going to try to get an AI solution to post the meeting minutes.</p>
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3.	<p>Discussion: Project Status</p> <p>LeftField provided a project status update. RFQ for environmental engineers is out to the public due back on July 10, 2024. RFQ / P for Commissioning services has been submitted to the Town for Legal and Procurement department review. Targeting July 10, 2024, for the release date for this RFQ / P. The move manger is the only remaining Owner project team member to contract. Website is getting re-freshen by LeftField’s website consultant. The consultant is going to provide samples for review by the Building Committee. Community update is scheduled for July 31, 2024, at 6:00 in the Town Hall Conference Room. This will be live streamed and recorded. Geothermal sample well is out for bid. The study for the geothermal system based on the findings of the test is part of the design team contract. PLA Project Labor Agreement Study – Quote has been received from Dillion Connolly to perform the PLA study.</p>
4.	<p>Discussion / Action: Review, Discuss, and Approve OPM Performance</p> <p>First run of a cash flow is anticipated and looking forward to collaborating with the team. On-going communication with the school department is good and want to make sure this continues during the project. The community has placed an enormous amount of trust in the Building Committee. Need to do deep to find alternative funding sources. Happy with LeftField helping to get the bond passed. Communication has been good so far. Going forward communication is going to be key and make sure it gets posted on the website, community outreach. Make sure the whole network knows when someone is coming onto the site. Teachers and Staff need opportunities to understand what to expect in the new building. The residents have extremely grand expectations for the project. Keeping the residents involved – Transparency is critical. Minutes, Website, Community Outreach events are all particularly important. Need to be proactive in communication. information needs to be pushed out to the media rather than have the media ask for information. Need to know who the second in command is when someone on the LeftField Team is on vacation. Recommendation – To make a recommendation to the Town and School Committee to continue the relationship with LeftField moving forward. Motion made and seconded. Motion approved unanimously. This will be brought to the Town Council on July 8, 2024.</p>
5.	<p>Discussion / Action: Set Next Meeting and Agenda Items</p> <p>Next meeting July 11, 2024, 8:30 AM in the Town Hall Agenda Items Review, Discuss and Approve legal firm for the Project Labor Agreement Study. Public engagement update Present website update Geothermal well update Timeline for the Curtiss Corner building demolition and completion of the fields. Committee makeup</p>
6.	<p>Public Comment</p> <p>Geothermal well field size comparison to a project in Massachusetts with four wells. Question was asked if there will be minority participation in the project. Answered by LeftField stating that there is a State of Rhode Island minimum requirement of 15% for combined MBE and WBE participation. over the duration of the project. Bob Littlefield was thanked by the School Building Committee for his work and participation in the project.</p>
7.	<p>Adjourn</p> <p>Meeting adjourned at 9:22 AM</p>