

SOUTH KINGSTOWN SCHOOL BUILDING COMMITTEE MEETING ANNOUNCEMENT

Lucas Murray
Chair
Kate Macinanti
Vice-Chair
Raquel Pellerin
Secretary



Vacant
Member
Chip McGair
Member
David Palazzetti
Member

Brian Mahoney
Member
James Manni
Member

Mark Prince
Member

View Livestream Recording of the Meeting Here:

<https://www.southkingstownri.com/972/School-Building-Committee>

EVENT DETAILS

TOPIC: School Building Committee - Regular Meeting

DATE/ TIME: March 30, 2023 @ 5:00 PM

LOCATION: Town Council Chambers, Town Hall, 2nd Floor, 180 High Street, Wakefield, RI 02879

LIVESTREAM RECORDING: All regular SBC Meetings are live streamed and recorded. Click on the following link for the recording:

https://www.youtube.com/channel/UCtDnRMRKjPpPP_GEG9NIC2Q

AGENDA LINK: The agenda for this meeting can be found on the Rhode Island Secretary of State website here:
<https://opengov.sos.ri.gov/OpenMeetingsPublic/OpenMeetingDashboard?subtopmenuId=201&EntityID=3348&MeetingID=1029995>

MEETING NOTES

Item	Topic			
1.	Call to Order/ Roll Call			
	Meeting called to order at 5:00pm and roll was called as follows:			
	Member	Present	Absent	Notes/ Comments
	Mark Prince (MP)	X		
	Kate Macinanti (KM)	X		
	Brian Mahoney (BM)		X	
	James Manni (JM)		X	
	Chip McGair (CM)	X		
	Raquel Pellerin (RP)		X	
	David Palazzetti (DP)	X		
	Lucas Murray (LM)	X		
	Vacant	X		
Totals				
Quorum Present (Y/N)		Yes		

2.	Approval of Meeting Minutes a. No minutes to approve
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New Business Items:

3.	Discussion: Owner’s Project Manager (RQF) a. Intent; Identify the role of the OPM b. Are they “The Face” or ‘The Support”? Who do they “serve?” c. As a group we will want to identify the intent; what is the goal of bringing the OPM onboard? d. Phil reviewed services of OPM e. Committee reviewed technical proposal f. 4 typical categories of OPM and these criteria are how you typically score them: a. 1. Staff qualifications; 2. Capability, capacity and qualifications for the proposer; 3. Work plan; 4. Approach/methodology g. OPM - really facilitators to support h. What do we need them to do? i. Goal: The SBC is the Committee that starts and ends the project; that is who the OPM should report to
4.	Discussion: Solicitation Letter a. send this out in MPA format b. Goal of workshop was to provide input on this document to get it out as soon as possible c. Committee discussed difference: either send it out to the 30 on the list or send out solicitation letter to all possibilities
5.	Discussion: Boiler plate process through procurement
6.	Discussion: Committee review of OPM document a. intent of OPM to work directly with SBC; this needs to be added at the beginning b. Background should be under 1.0 then go into project c. Intent: be somewhat specific about the website - language stating that it will be high quality d. Adjust Qualifications of the Proposer: 35 points; Approach/Methodology: 15 points e. Adjust to say: Staff Qualifications of those working on our project f. Points: 25, 35, 25, 15 g. Building capacity: 3 relevant projects of comparable building projects h. 10 page count i. Take out printed copies; PDF only j. To expedite this, start thinking about when we want to have interviews
7.	Scheduling of Next Meeting a. Next meeting: April 4, 2023
8.	Adjournment a. Motion to adjourn made at 6:12pm by CM seconded by DP