

SOUTH KINGSTOWN SCHOOL BUILDING COMMITTEEMEETING ANNOUNCEMENT

Kate Macinanti
Chair

Brian Mahoney
Vice-Chair
Brian Silvia
Member
Luke Murray
Member
James Manni
Town Manager



Terry Lynch
Member

Chip McGair
Member
David Palazzetti
Member
Robert Littlefield
Superintendent

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EVENT DETAILS

TOPIC:	School Building Committee - Regular Meeting
DATE/ TIME:	Thursday, December 7, 2023 @ 4:00 PM
LOCATION:	Town Council Chambers, Town Hall, 2 nd Floor, 180 High Street, Wakefield, RI 02879
LIVESTREAM:	https://www.youtube.com/@sksbc/streams
PUBLIC COMMENT:	Public comments must be made in-person. Comments must be kept to the agenda topic being discussed at that time. The committee chair may limit the duration of comments to ensure members have adequate time to address business items.

MEETING NOTES

Item	Topic
1.	Open Meeting/Roll Call – Kate Macinanti, Brian Mahoney, Robert Littlefield, Terry Lynch, Chip McGair, Brian Silvia, Lucas Murray. Absent: James Manni, David Palazzetti
New Business Items:	
2.	Discussion: Update on Bond Vote Date Mr. Murray reported that it is looking like the bond will be held in May. Ms. Macinanti reported that she too received information as such from legislators. Mr. Littlefield inquired as to whether schools would need to be closed on this day – in the previous special election, schools were able to be open. Mr. Murray will look into this.
3.	Discussion: Clarify RI Secretary of State Open Meeting portal for South Kingstown School Building Committee postings The portal for this Committee on the Secretary of State website is South Kingstown School Building Committee – there seems to be a pause between the posting of the agendas and the notification emails sent out by the Secretary of State. Ms. Macinanti asked that once agendas are posted to the Secretary of State that it also be posted to the School Building Committee webpage.
4.	Discussion/Action: General Facilities Project Update – LeftField
5.	Discussion/Action: Architect & Engineer RFQ Update Chris Spiegel from LeftField reported that Stage II documentation has been submitted to RIDE – waiting on their decision; the School Committee voted not to exceed \$350,000 to fund the planning and design services needed to get the district to the May bond date. An RFQ for the architectural services for the South Kingstown School project will be released tomorrow. Mr. Spiegel discussed the process that will be followed and the fees that will be required. Once the architectural firm is brought on, a construction manager would then be hired. This contract would start in May and would be dependent upon the successful passage of the bond. Ms. Macinanti reminded the Committee that the School Department does understand the risk of doing this before the bond – the purpose is to ensure that the escalation costs are kept at a minimum – these steps allow for the most fiscal responsibility. Mr. Murray discussed specifics within the RFQ. Mr. Spiegel updated the Committee regarding an email received today with questions regarding the RFQ.
6.	Discussion/Action: Architect & Engineer Interview and Selection Recommendation Team Mr. Spiegel reviewed options for the process that will be followed during the selection process. Discussion ensued regarding the options for the interview portion of this process with Mr. Spiegel giving some do's and don't for said

	<p>process. Discussion then ensued regarding the make-up of the Selection Recommendation Team. Members agree that the team should consist of seven members (four (4) members from the School Building Committee, one (1) member from the Town Council, and two (2) community members). Further discussions and community interviews will need to be held before the Recommendation Team is finalized. The timeline is as follows: Applications will be due by December 22, interviews and selection will be complete by January 4, team will be ready to move forward on January 12, 2024.</p>
7.	<p>Discussion/Action: Review, Discuss, and Act on additional services proposal from LeftField Mr. Spiegel updated the committee on the additional services proposal. These charges are for work done by LeftField during Phase I (original end date of November 8) together with the services that will be performed through May of 2024 (new bond date). This proposal will need to be put before School Committee for approval.</p>
8.	<p>Community Comment Roberta Mulholland – Discussion regarding details of the land swap with the high school project; demolition of the current high school; budgeting for the demolition; clarifications of the address of new building on website. Greg Sweet – Discussion regarding funding (capital budget and reimbursement) for repairs on all other schools in the district – Broad Rock, Peace Dale, West Kingston, Matunuck as all need work.</p>
9.	<p>Discussion/Action: Next Meeting and Master Schedule Planning Discussion ensued regarding master schedule planning. LeftField will put together a draft knowing that once an architect is hired, changes may happen. The next School Building Committee meeting is scheduled for January 4, 2024</p>
10.	<p>Adjourn – Motion made by Mr. Murray Motion seconded by Mr. Mahoney Motion passes</p>

A VOTE MAY BE TAKEN ON ANY ITEM ON THIS AGENDA

The public is welcome to any meeting of the School Building Committee. For those members of the public needing auxiliary aids for effective communication, please contact the Executive Assistant to the Superintendent, 401-360-1307 (TTY 1-800-745-5555) at least 72 hours in advance.