

TOWN COUNCIL AGENDA

TOWN OF SOUTH KINGSTOWN

RHODE ISLAND



TUESDAY, OCTOBER 24, 2023

TOWN COUNCIL, SCHOOL COMMITTEE AND
SCHOOL BUILDING COMMITTEE
JOINT SESSION
6:00 PM

TOWN COUNCIL CHAMBERS
180 HIGH STREET
WAKEFIELD, RI

TOWN COUNCIL










Rory H. McEntee, President
Michael K. Marran, Vice President
Patricia A. Alley
Deborah D. Bergner
Jessica L. Rose

James M. Manni, Town Manager
Michael A. Ursillo, Esquire, Town Solicitor
Susan M. Flynn, CMC, Town Clerk

Members of the public are welcome and encouraged to attend in person or view the meeting live on ClerkBase at <https://clerkshq.com/SouthKingstown-ri> or on your local Public Access Television Station.

NOTE: Individuals requesting American Sign Language interpreters or CART service must call the Town Clerk's Office at 401-789-9331 seventy-two (72) hours in advance of the meeting date.

DATE POSTED: 10/19/2023

1.
 - A. Pledge of Allegiance to the Flag 
 - B. Land Acknowledgement Statement
2. Roll Call 
3. Presentation regarding school development plans and updated cost estimates. 
4. [Review](#) of school building project bond projections and related financial data. 
5. Review of school data to include current and [projected student enrollment](#), [staffing FTE's](#) and other operational data. 
6. [Briefing](#) regarding the current school budget to include any surplus fund balances. 
7. [Discussion](#) of estimated cost savings related to the closing of Curtis Corner Middle School and Wakefield facilities. 
8. Discussion and potential action regarding the proposed school building project and associated bond to finance construction. 
9. Public comments. 

Rule 10A. for the conduct of the meetings of the South Kingstown Town Council: Members of the public shall be entitled to speak at regular meetings during any period designated on the agenda for public comment, once, for a period of five minutes, or longer at the discretion of the President, and at other times when invited to do so by the President. The public shall address their comments to the question under debate as indicated on the agenda. Pursuant to RI General Laws §42-46-6(b), public comment regarding

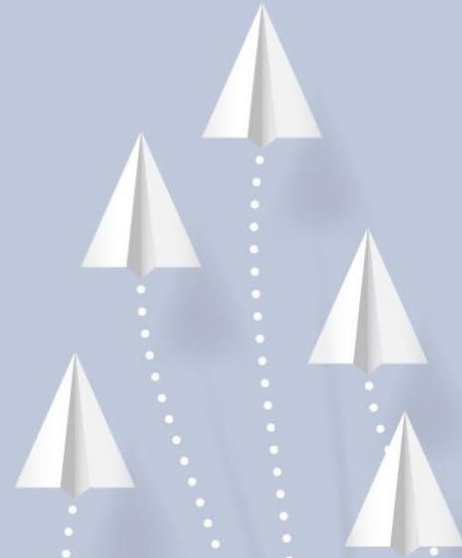
subject matter not on the agenda but received during the public participation portion of a meeting shall be for information purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official.

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New High School Bond Project Options & Analysis

Joint Session of the Town Council,
School Committee & School Building
Committee October 24, 2023



\$150,000,000 School Bond Comparison (20-yr Amortization vs 30-yr Amortization)

Bond Term	Interest Rate	Average Annual Payments			Total Payments Over the Term			
		Ttl Principal & Interest	State-Aid Reimbursement	Town Payments	Town Payments	State Payments	% Town	% State
20-Year Bond Amortization	4.00%	\$11,013,720	(\$3,606,993)	\$7,406,727	\$139,814,534	\$80,459,866	63.47%	36.53%
30-Year Bond Amortization	4.50%	\$9,251,148	(\$2,894,582)	\$6,356,566	\$180,512,169	\$95,155,231	65.48%	34.52%

Net Diff. in Annual Payments	(\$1,762,572)	\$712,411	(\$1,050,161)
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30-Year Amortization - Additional Debt Service Payments	\$40,697,635
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\$150,000,000 School Bond Project (20-Year Amortization) – Rollout Plan

	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
	Obligation	Obligation	Obligation	Obligation	Obligation	Obligation
Annual Debt Service Payment Summary	Summary	Summary	Summary	Summary	Summary	Summary
Current Year Debt Service Obligations	\$2,590,406	\$3,734,203	\$4,795,095	\$6,676,090	\$8,589,285	\$8,501,074
Current Year Additional Funds Needed	\$946,358	\$1,143,797	\$1,060,892	\$1,880,995	\$1,913,195	(\$88,211)
						Total
Tax Rate Increase	\$0.12	\$0.15	\$0.14	\$0.25	\$0.25	\$0.91
Levy - % Change	1.22%	1.43%	1.29%	2.22%	2.17%	8.33%

Projected Impacts on Property Taxes, based on a \$150,000,000 School Bond Project (20-Year Amortization)

	EST. TAX RATE							Net Change
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	
By Year	\$11.05	\$11.05	\$11.17	\$11.32	\$11.46	\$11.71	\$11.96	\$0.91

Assessed Value	EST. PROPERTY TAXES							Net Change
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	
\$300,000	\$3,315	\$3,315	\$3,352	\$3,396	\$3,438	\$3,512	\$3,588	\$273
\$350,000	\$3,868	\$3,868	\$3,910	\$3,963	\$4,011	\$4,098	\$4,186	\$318
\$400,000	\$4,420	\$4,420	\$4,469	\$4,529	\$4,583	\$4,683	\$4,784	\$364
\$450,000	\$4,973	\$4,973	\$5,028	\$5,095	\$5,156	\$5,268	\$5,382	\$409
\$468,300	\$5,175	\$5,175	\$5,232	\$5,302	\$5,366	\$5,483	\$5,601	\$426
\$500,000	\$5,525	\$5,525	\$5,586	\$5,661	\$5,729	\$5,854	\$5,980	\$455
\$550,000	\$6,078	\$6,078	\$6,145	\$6,227	\$6,302	\$6,439	\$6,578	\$500
\$600,000	\$6,630	\$6,630	\$6,704	\$6,793	\$6,875	\$7,024	\$7,176	\$546
\$650,000	\$7,183	\$7,183	\$7,262	\$7,359	\$7,448	\$7,610	\$7,774	\$591
\$700,000	\$7,735	\$7,735	\$7,821	\$7,925	\$8,021	\$8,195	\$8,372	\$637
\$750,000	\$8,288	\$8,288	\$8,379	\$8,491	\$8,594	\$8,781	\$8,970	\$682
\$800,000	\$8,840	\$8,840	\$8,938	\$9,057	\$9,167	\$9,366	\$9,568	\$728
\$850,000	\$9,393	\$9,393	\$9,497	\$9,623	\$9,740	\$9,951	\$10,166	\$773
\$900,000	\$9,945	\$9,945	\$10,055	\$10,189	\$10,313	\$10,537	\$10,764	\$819
\$950,000	\$10,498	\$10,498	\$10,614	\$10,755	\$10,886	\$11,122	\$11,362	\$864
\$1,000,000	\$11,050	\$11,050	\$11,173	\$11,322	\$11,459	\$11,707	\$11,960	\$910

\$150,000,000 School Bond Project (30-Year Amortization) – Rollout Plan

	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
	Obligation	Obligation	Obligation	Obligation	Obligation	Obligation
Annual Debt Service Payment Summary	Summary	Summary	Summary	Summary	Summary	Summary
Current Year Debt Service Obligations	\$2,590,406	\$3,584,203	\$4,545,095	\$5,935,947	\$7,461,127	\$7,370,448
Current Year Additional Funds Needed	\$946,358	\$993,797	\$960,892	\$1,390,852	\$1,525,180	(\$90,679)
						Total
Tax Rate Increase	\$0.12	\$0.13	\$0.12	\$0.18	\$0.20	\$0.75
Levy - % Change	1.22%	1.24%	1.17%	1.64%	1.75%	7.02%

Projected Impacts on Property Taxes, based on a \$150,000,000 School Bond Project (30-Year Amortization)

	EST. TAX RATE							Net
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Change
By year	\$11.05	\$11.05	\$11.17	\$11.30	\$11.42	\$11.61	\$11.81	\$0.76

Assessed Value	EST. PROPERTY TAXES							Net
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Change
\$300,000	\$3,315	\$3,315	\$3,352	\$3,390	\$3,427	\$3,482	\$3,542	227
\$350,000	\$3,868	\$3,868	\$3,910	\$3,955	\$3,999	\$4,062	\$4,132	264
\$400,000	\$4,420	\$4,420	\$4,469	\$4,520	\$4,570	\$4,642	\$4,722	302
\$450,000	\$4,973	\$4,973	\$5,028	\$5,086	\$5,141	\$5,223	\$5,312	340
\$468,300	\$5,175	\$5,175	\$5,232	\$5,292	\$5,350	\$5,435	\$5,528	354
\$500,000	\$5,525	\$5,525	\$5,586	\$5,651	\$5,712	\$5,803	\$5,903	378
\$550,000	\$6,078	\$6,078	\$6,145	\$6,216	\$6,284	\$6,383	\$6,493	415
\$600,000	\$6,630	\$6,630	\$6,704	\$6,781	\$6,855	\$6,964	\$7,083	453
\$650,000	\$7,183	\$7,183	\$7,262	\$7,346	\$7,426	\$7,544	\$7,673	491
\$700,000	\$7,735	\$7,735	\$7,821	\$7,911	\$7,997	\$8,124	\$8,264	529
\$750,000	\$8,288	\$8,288	\$8,379	\$8,476	\$8,569	\$8,705	\$8,854	566
\$800,000	\$8,840	\$8,840	\$8,938	\$9,041	\$9,140	\$9,285	\$9,444	604
\$850,000	\$9,393	\$9,393	\$9,497	\$9,606	\$9,711	\$9,865	\$10,034	642
\$900,000	\$9,945	\$9,945	\$10,055	\$10,171	\$10,282	\$10,445	\$10,625	680
\$950,000	\$10,498	\$10,498	\$10,614	\$10,736	\$10,853	\$11,026	\$11,215	717
\$1,000,000	\$11,050	\$11,050	\$11,173	\$11,301	\$11,425	\$11,606	\$11,805	755

Legal Debt Margin - Projections

Current Debt Limit of the Town (3% of Net Assessed value)

Net Assessed Value as of 12/31/2022:	\$6,899,764,199
3% Debt Limit	\$206,992,926

Outstanding General Obligation Debt, as of June 30, 2024 **\$14,339,000**

Amount Subject to the Debt Limit	\$1,534,299
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Amount under/(Over) the Debt Limit	\$205,458,627
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\$150,000,000 School Bond Project

Assumptions:

- 1) 20-Year Amortization Plan @ 4.00% Assumed Interest Rate.
- 2) 30-Year Amortization Plan @ 4.50% Assumed Interest Rate.
- 3) 52.50% State reimbursement on applicable expenses.
- 4) Assumes Bond Anticipation Notes as follows:
 - FY2026 \$35,000,000
 - FY2027 \$85,000,000
 - FY2028 \$149,580,000
- 5) Bond Issuance assumed in 2028.
- 6) Assumes annual growth of the Tax Base of the Town.
- 7) Assumes the use of the Debt Service Reserve Fund Bal.
- 8) This plan does not account for scheduled revaluations in FY2026 & FY2029.
- 9) The Town anticipates Tax Levy growth of approximately 1.67% annually to support Town operations

Projected Impacts on Property Taxes, based on a \$150,000,000 School Bond Project (20-Year Amortization)

With Anticipated Annual Growth needed for Town Operations

	EST. TAX RATE							Net
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Change
By Year	\$11.05	\$11.20	\$11.49	\$11.80	\$12.12	\$12.55	\$12.99	\$1.94

Assessed Value	EST. PROPERTY TAXES							Net
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Change
\$300,000	\$3,315	\$3,360	\$3,446	\$3,541	\$3,635	\$3,764	\$3,897	\$582
\$350,000	\$3,868	\$3,920	\$4,020	\$4,132	\$4,241	\$4,392	\$4,546	\$679
\$400,000	\$4,420	\$4,479	\$4,594	\$4,722	\$4,846	\$5,019	\$5,196	\$776
\$450,000	\$4,973	\$5,039	\$5,169	\$5,312	\$5,452	\$5,646	\$5,845	\$873
\$468,300	\$5,175	\$5,244	\$5,379	\$5,528	\$5,674	\$5,876	\$6,083	\$908
\$500,000	\$5,525	\$5,599	\$5,743	\$5,902	\$6,058	\$6,274	\$6,494	\$969
\$550,000	\$6,078	\$6,159	\$6,317	\$6,493	\$6,664	\$6,901	\$7,144	\$1,066
\$600,000	\$6,630	\$6,719	\$6,892	\$7,083	\$7,269	\$7,529	\$7,793	\$1,163
\$650,000	\$7,183	\$7,279	\$7,466	\$7,673	\$7,875	\$8,156	\$8,443	\$1,260
\$700,000	\$7,735	\$7,839	\$8,040	\$8,263	\$8,481	\$8,783	\$9,092	\$1,357
\$750,000	\$8,288	\$8,399	\$8,614	\$8,854	\$9,087	\$9,411	\$9,742	\$1,454
\$800,000	\$8,840	\$8,959	\$9,189	\$9,444	\$9,693	\$10,038	\$10,391	\$1,551
\$850,000	\$9,393	\$9,519	\$9,763	\$10,034	\$10,298	\$10,665	\$11,041	\$1,648
\$900,000	\$9,945	\$10,079	\$10,337	\$10,624	\$10,904	\$11,293	\$11,690	\$1,745
\$950,000	\$10,498	\$10,639	\$10,912	\$11,215	\$11,510	\$11,920	\$12,340	\$1,842
\$1,000,000	\$11,050	\$11,199	\$11,486	\$11,805	\$12,116	\$12,548	\$12,989	\$1,939

Projected Impacts on Property Taxes, based on a \$150,000,000 School Bond Project (30-Year Amortization)

With Anticipated Annual Growth needed for Town Operations

	EST. TAX RATE							Net
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Change
By year	\$11.05	\$11.20	\$11.49	\$11.78	\$12.08	\$12.44	\$12.83	\$1.78

Assessed Value	EST. PROPERTY TAXES							Net
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Change
\$300,000	\$3,315	\$3,360	\$3,446	\$3,535	\$3,624	\$3,732	\$3,848	\$533
\$350,000	\$3,868	\$3,920	\$4,020	\$4,124	\$4,228	\$4,354	\$4,489	\$621
\$400,000	\$4,420	\$4,479	\$4,594	\$4,713	\$4,832	\$4,976	\$5,130	\$710
\$450,000	\$4,973	\$5,039	\$5,169	\$5,302	\$5,436	\$5,598	\$5,772	\$799
\$468,300	\$5,175	\$5,244	\$5,379	\$5,518	\$5,657	\$5,826	\$6,006	\$832
\$500,000	\$5,525	\$5,599	\$5,743	\$5,892	\$6,040	\$6,220	\$6,413	\$888
\$550,000	\$6,078	\$6,159	\$6,317	\$6,481	\$6,644	\$6,842	\$7,054	\$977
\$600,000	\$6,630	\$6,719	\$6,892	\$7,070	\$7,248	\$7,465	\$7,695	\$1,065
\$650,000	\$7,183	\$7,279	\$7,466	\$7,659	\$7,852	\$8,087	\$8,337	\$1,154
\$700,000	\$7,735	\$7,839	\$8,040	\$8,248	\$8,456	\$8,709	\$8,978	\$1,243
\$750,000	\$8,288	\$8,399	\$8,614	\$8,837	\$9,060	\$9,331	\$9,619	\$1,332
\$800,000	\$8,840	\$8,959	\$9,189	\$9,427	\$9,664	\$9,953	\$10,260	\$1,420
\$850,000	\$9,393	\$9,519	\$9,763	\$10,016	\$10,268	\$10,575	\$10,902	\$1,509
\$900,000	\$9,945	\$10,079	\$10,337	\$10,605	\$10,872	\$11,197	\$11,543	\$1,598
\$950,000	\$10,498	\$10,639	\$10,912	\$11,194	\$11,476	\$11,819	\$12,184	\$1,687
\$1,000,000	\$11,050	\$11,199	\$11,486	\$11,783	\$12,080	\$12,441	\$12,826	\$1,776



South Kingstown

Rhode Island

- Discussion & Questions



SOUTH KINGSTOWN SCHOOL DEPARTMENT

ROBERT E. LITTLEFIELD, INTERIM SUPERINTENDENT
307 CURTIS CORNER ROAD
WAKEFIELD, RI 02879
TELEPHONE (401)360-1300

To: James Manni, Town Manager
From: Robert E. Littlefield, Interim Superintendent
Re: School Enrollment Data
Date: October 24, 2023

The enclosed documents show current enrollment data for South Kingstown Schools grades PK-12

- Enrollment tracker data showing students enrolled in South Kingstown Schools in October 2023 along with out-of-district enrollment data
- For comparison purposes: enrollment tracker from October 2022
- Historical and Projected Enrollments in Grade Combinations prepared for South Kingstown Schools in December 2022 by the New England School Development Council (NESDEC)
- Ten-year enrollment trends in New England States prepared by the US Department of Education

South Kingstown Public Schools Enrollment Tracker 10-23-23

Matunuck Elementary					
Class	Sections	Class Sizes			Students
Kindergarten	2	13	14		27
Grade 1	3	18	17	17	52
Grade 2	2	21	19		40
Grade 3	2	20	18		38
Grade 4	3	19	19	19	57
Grade 5	2	20	21		41
K-5 Total	14				255

BR Middle School	
Class	Students
Grade 6	170
Grade 7	186
Grade 8	190
Total	546

Peace Dale Elementary					
Class	Sections	Class Sizes			Students
Kindergarten	3	17	17	16	50
Grade 1	3	21	20	21	62
Grade 2	4	18	18	19	74
Grade 3	3	17	17	15	49
Grade 4	3	21	21	21	63
Grade 5	4	24	22	23	90
K-5 Total	20				388

South Kingstown High School	
Class	Students
Grade 9	187
Grade 10	172
Grade 11	176
Grade 12	200
Total	735

West Kingston Elementary					
Class	Sections	Class Sizes			Students
Kindergarten	3	14	13	15	42
Grade 1	3	20	20	23	63
Grade 2	3	17	15	17	49
Grade 3	3	20	20	18	58
Grade 4	3	19	19	19	57
Grade 5	3	20	18	20	58
K-5 Total	18				327

South Kingstown Public Schools	
	Totals
PreK	65
K-5	970
Gr6-8	545
Gr9-12	734
Total	2314

Enrollment Numbers	# of Students
GED	2
Transition	11
Out of District - Special Ed Placements	18
Out of District - Receiving Services	40
Out of District - CTE	99
Out of District - Charter School	123
Out of District - State School	10
In District Residency	2303
Total Enrollment	2606

Special Ed
404

Homeschool
52

Free	Reduced	Paid
365	45	1903

South Kingstown Public Schools Enrollment Tracker 10-4-2022

Matunuck Elementary				
Class	Sections	Class Sizes		Students
Kindergarten	2	24	22	46
Grade 1	2	19	17	36
Grade 2	2	17	19	36
Grade 3	3	17	16	50
Grade 4	2	20	17	37
K-4 Total	11			205

BR Middle School	
Class	Students
Grade 5	177
Grade 6	185
Total	362

CC Middle School	
Class	Students
Grade 7	194
Grade 8	218
Total	412

Peace Dale Elementary				
Class	Sections	Class Sizes		Students
Kindergarten	3	22	22	66
Grade 1	4	18	19	76
Grade 2	3	20	18	55
Grade 3	3	22	22	65
Grade 4	4	23	22	92
K-4 Total	17		23	354

South Kingstown High School	
Class	Students
Grade 9	172
Grade 10	185
Grade 11	204
Grade 12	226
Total	787

West Kingstown Elementary				
Class	Sections	Class Sizes		Students
Kindergarten	3	22	20	64
Grade 1	3	15	17	49
Grade 2	3	19	21	60
Grade 3	3	23	23	68
Grade 4	3	22	22	68
K-4 Total	15			309

South Kingstown Public School	
	Totals
PreK	64
K-4	868
Gr5-8	774
Gr9-12	787
Total	2493



Projected Enrollment

School District: South Kingstown, RI

12/13/2022

Enrollment Projections By Grade*																			
Birth Year	Births*	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2017	156	2022-23	62	176	159	151	184	197	177	186	197	219	172	188	205	237	24	2472	2534
2018	165	2023-24	62	176	180	159	154	180	187	184	181	193	205	169	182	219	24	2393	2455
2019	176	2024-25	62	187	180	180	163	151	171	194	179	177	181	201	164	194	24	2346	2408
2020	155	2025-26	62	165	192	180	184	160	143	178	189	175	166	177	195	175	24	2303	2365
2021	172	2026-27	62	183	169	192	184	180	152	149	173	185	164	163	172	208	24	2298	2360
2022	165	(est.) 2027-28	63	176	188	169	196	180	171	158	145	169	173	161	158	184	24	2252	2315
2023	167	(est.) 2028-29	63	177	180	188	173	192	171	178	154	142	158	170	156	169	24	2232	2295
2024	167	(est.) 2029-30	63	178	181	180	192	170	182	178	173	151	133	155	165	167	24	2229	2292
2025	165	(est.) 2030-31	63	176	182	181	184	188	161	189	173	169	142	130	150	176	24	2225	2288
2026	167	(est.) 2031-32	63	178	180	182	185	180	179	167	184	169	158	139	126	160	24	2211	2274
2027	166	(est.) 2032-33	63	177	182	180	186	181	171	186	162	180	158	155	135	135	24	2212	2275

Note: Ungraded students (UNGR) often are high school students whose anticipated years of graduation are unknown, or students with special needs - UNGR not included in Grade Combinations for 7-12, 9-12, etc.

*Birth data provided by Public Health Vital Records Departments in each state.

Based on an estimate of births

Based on children already born

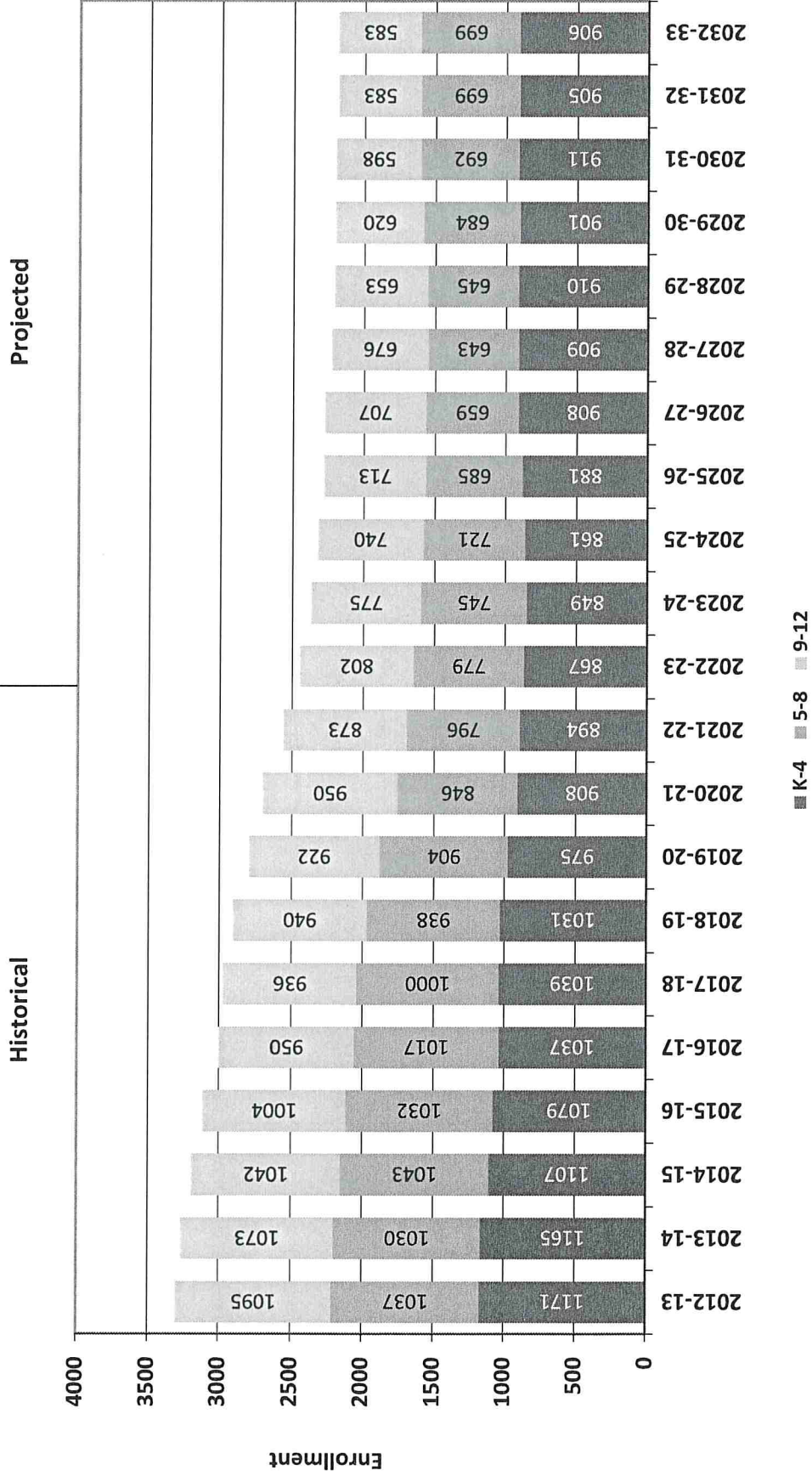
Based on students already enrolled

Projected Enrollment in Grade Combinations*										
Year	K-4	PK-4	5-6	K-6	PK-6	5-8	7-8	7-12	9-12	
2022-23	867	929	363	1230	1292	779	416	1218	802	
2023-24	849	911	371	1220	1282	745	374	1149	775	
2024-25	861	923	365	1226	1288	721	356	1096	740	
2025-26	881	943	321	1202	1264	685	364	1077	713	
2026-27	908	970	301	1209	1271	659	358	1065	707	
2027-28	909	972	329	1238	1301	643	314	990	676	
2028-29	910	973	349	1259	1322	645	296	949	653	
2029-30	901	964	360	1261	1324	684	324	944	620	
2030-31	911	974	350	1261	1324	692	342	940	598	
2031-32	905	968	346	1251	1314	699	353	936	583	
2032-33	906	969	357	1263	1326	699	342	925	583	

Projected Percentage Changes		
Year	K-12	%
2022-23	2472	0.0%
2023-24	2393	-3.2%
2024-25	2346	-2.0%
2025-26	2303	-1.8%
2026-27	2298	-0.2%
2027-28	2252	-2.0%
2028-29	2232	-0.9%
2029-30	2229	-0.1%
2030-31	2225	-0.2%
2031-32	2211	-0.6%
2032-33	2212	0.0%
Change	-260	-10.5%

*Projections should be updated annually to reflect changes in in/out-migration of families, real estate sales, residential construction, births, and similar factors.

Historical & Projected Enrollments in Grade Combinations





New England's PK-12 Enrollment Trends

From 2020 to 2030, the US Department of Education anticipates changes in PK-12 enrollment of -2.4% in the South, -6.5% in the West, -3.8% in the Midwest, -6.2% in the Northeast, and a total of -4.3% nationwide.

State	Fall 2020 PK - 12	Fall 2030 Projected	PK-12 Decline	% Change 2020-2030
CT	509,058	475,600	-33,458	-6.6%
ME	172,455	161,800	-10,655	-6.2%
MA	921,712	879,900	-41,812	-4.5%
NH	169,027	144,600	-24,427	-14.5%
RI	139,184	130,200	-8,984	-6.5%
VT	82,401	74,600	-7,801	-9.5%

Source: U.S. Department of Education, National Center for Education Statistics, *Enrollment in Public Schools fall 1990 to fall 2030*, Table 203.20, March 2022.

Although most New England Districts are seeing a decline in the number of births, NESDEC's experience indicates that the impact on enrollment varies from District to District. Almost half of New England Districts have been growing in PK-12 enrollment, and a similar number are declining (often in rural areas), with the other Districts remaining stable.



SOUTH KINGSTOWN SCHOOL DEPARTMENT

ROBERT E. LITTLEFIELD, INTERIM SUPERINTENDENT
307 CURTIS CORNER ROAD
WAKEFIELD, RI 02879
TELEPHONE (401)360-1300

To: James Manni, Town Manager
From: Robert E. Littlefield, Interim Superintendent
Re: School Department FTE
Date: October 24, 2023

The attached document shows the number of FTEs (Full-time equivalent) employees in the South Kingstown School Department for FY2023 and FY2024.

- Categories of employees included:
 - District administration
 - School based administration
 - Certified teachers
 - Certified student services staff
 - Clerks and paraprofessionals
 - Custodial and maintenance staff
- Employees are disaggregated into categories by funding source
 - Supported by the General Fund
 - Supported by federal and state grant funds
- Additions and reductions are explained in the comment section

District Comparative Staffing 2022/23 vs. 2023/24

	22/23 General Fund	22/23 Grant Funded	22/23 Total	23/24 General Fund	23/24 Grant Funded	23/24 Total	Plus/ Minus	Reduction /Addition Comments
District Admin.								
Administrators	5.64	0.36	6	6.7	0.3	7	1	Asst Superintendent /Reinstated
Support Staff	10.7	0.3	11	9.3	1.3	10.6	-1	Asst. Director of Pupil Personnel
							1	MTSS Coordinator of Instruction /GRANT FUNDED
School Based Admin.							-0.4	Math Coordinator of Instruction / 1.0 FTE reduced to .60 FTE
Principals	6	0	6	5	0	5	-1	Principal/ CCMS - Reduced
Asst. Principals	5	0	5	5	0	5		
Dean	2	0	2	1	0	1	-1	Dean / CCMS - Reduced
TOTAL			30			28.6		
Teachers			22/23			23/24		
BRMS/CCMS	72.8	2.2	75	52.8	2.2	55	-9	(Grade 5) 9 Teachers/Classrooms moved to elementary
							-4	Math Teachers (3 Math) (1 Math Coach)
							-1	ELA Teacher
							-1	Science Teacher
							-1	Social Studies Teacher
							-2	SPED Teacher
							1	Math Intervention Teacher/added
Matunuck	17.05	1.45	18.5	19.05	2.95	22	2	Grade 5 / relocated
							1	Grade 1 /added
							0.5	Music increased from .5 to 1.0 FTE
SKHS	70.6	0.4	71	66.8	1.2	68	-1	World Language
							-1	Math
							-1	Science
							-1	Social Studies
							1	Math Interventionist / Added
PDES	30.3	2.7	33	35	6	41	4	Grade 5 / relocated
							-1	Grade 4 / Reduced
							4	Preschool/transferred to PDES from Wakefield
WKES	23	1	24	28	1	29	3	Literacy Coach/Added
							1	Grade 5 / relocated
							1	Literacy Coach
							1	Math Coach / added
WES	4.8	0.2	5				-1	Transferred to PDES
District	0	0	0	0	1	1		Behavior Analyst - ADDED IN MIDDLE OF 22.23 SY
District	0	0	0	1	0	1		PE/Elementary
District	0	1	1	0	0	0	0	K-4 Stem/Eliminated in 23/24 Budget
District	0	1	1	0	0	0	0	Behavior Coach/Eliminated in 23/24 Budget
District	0	1	1	0	0	0	0	Behavior Coach/Eliminated in 23/24 Budget
TOTAL			229.5			217		



SOUTH KINGSTOWN SCHOOL DEPARTMENT

307 CURTIS CORNER ROAD, WAKEFIELD, RI 02879

TO: Robert Littlefield, Interim Superintendent
FROM: Anthony Ferrucci, Interim Co-Chief Financial Officer
DATE: 10/4/23
RE: Fy2023 Updated Year End Fiscal Report

This memo is to advise you that my year end review of South Kingstown's Fy2023 Grant and General Funds fiscal results is just about complete. The District is preparing to release updated fiscal data to the town auditors based on our findings over the past three weeks.

Auditor Communications Update

As you are aware, I began the review on September 7, 2023. The District was notified that the town auditors would begin their audit on Monday, September 11, 2023. We notified the auditors of our need to complete this review before releasing the district's Trial Balance Data. Weekly we informed the auditors as to our progress. Our target date to release the Trial Balance is Friday, October 6, 2023.

Fy2023 Executive Summary - Grant Analysis

In order to complete this review, we started with a review of all major federal grants. There were a number of corrections and adjustments necessary in order to align actual expenses recorded in the system, to what was billed and what was reported to the funding sources. There is a detailed worksheet attached that contains notes of all grants reviewed.

Issues Noted

- 1) Lack of clear delineation authority and responsibility.
- 2) Lack of staff in maintaining for coordinating the planning of best use of resources available and with communicating with the varies funding sources. This issue led to much confusion within the Business Office as to what was budgeted and what was paid for within many of the grants.
- 3) Lack of timeliness in posting Approved Amended Budgets. This issue led to Purchase Orders not being processes timely or accurately as well as staff salaries not being charged correct.

Recap of Fiscal Data

Total Number of Grants Reviewed:	13	
Total Appropriated Funds:	\$5,658,408.05	
Total Budgeted Funds:	\$5,509,294.54	
Total UnBudgeted Funds:	\$ 149,113.51	
Total Funds Reported as Spent	\$1,880,757.13	
Total Adjustments to be submitted	\$ 202,002.00	
(IDEA \$157,738; TITLE II \$60,110; Perkins <\$13,847>)		
Total Major Federal Grants Carried Over to Fy2024:		\$3,573,648
(IDEA \$400k; Titles I, II, IV \$480k; ESSER \$2.48M)		

Fy2023 General Fund Analysis Update

After accounting for the changes required to properly record/report the grants, a review of the General Fund was conducted. Also attached is a Summary Report comparing the fiscal results as reported to the School Committee in early September to the REVISED fiscal results after posting the grant corrections. The detail data that supports these corrected fiscal results will be sent to the auditors for their preparation of the annual Town Audit.

Issues Noted

- 1) Lack of bank statements available within the Business Office.
- 2) Lack of timely posting of cash data. All funds other than those maintained at the town office did not have cash amounts posted after February 1, 2023.
- 3) The issues noted in the grant review required moving expenses out from the general fund thereby increasing the surplus for Fy2023.
- 4) Funds returned from former Superintendent in conformance with contractual agreements.

Recap of Fiscal Data

	Reported 8/28/23	Under Audit 10/6/23
Total Revenue:	\$61,694,488	\$61,694,488
Total Expenses:	<u>\$61,027,554</u>	<u>\$60,778,742</u>
Total Surplus:	\$ 666,934	\$ 915,746
Transfer to Capital Fund:	<u><\$ 621,586></u>	<u><\$ 621,586></u>
Net Surplus for the Fiscal Year:	\$ 45,348	\$ 294,160

The corrections posted in September impacted the following accounts,

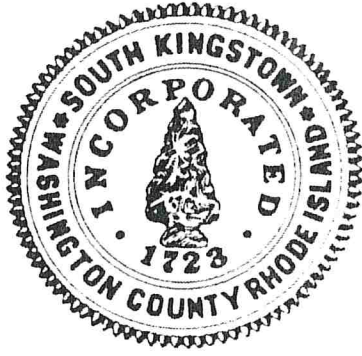
Salary 51110	<\$ 34,304>
Fringes 52000	<\$ 1,546>
Purchase Ser. 53302	<\$ 60,110>
Out of District Tuitions 55630	<\$157,141>
Supplies	<u>+\$ 4,290</u>
TOTAL Corrections	<\$248,811>

Based on the corrected fiscal results as of 10/4/23: 7/1/22 Beg. Balance of \$2,687,125 plus Fy23 Surplus \$294,160, the District unrestricted fund balance as of 6/30/2023 will be, \$2,981,285.

It is my recommendation that we bring this fiscal advisory report to the School Committee at their next meeting scheduled for Tuesday, October 10, 2023, so that they may be properly advised as to what is being submitted to the Town Auditors. If you think it is worthwhile, I am available to attend the meeting and will be prepared to answer any questions that may be brought forward regarding the district's Fy2023 financial results.

Respectfully Submitted,
Anthony Ferrucci
Interim Co-Chief Financial Officer

Cc: Alexis Meyer, Interim Assistant Superintendent
Joseph Crowley, Interim Co-Chief Financial Officer



SOUTH KINGSTOWN SCHOOL DEPARTMENT

ROBERT E. LITTLEFIELD, INTERIM SUPERINTENDENT
 307 CURTIS CORNER ROAD
 WAKEFIELD, RI 02879
 TELEPHONE (401)360-1300

To: James Manni, Town Manager
 From: Robert E. Littlefield, Interim Superintendent
 Re: Operational Savings From School Consolidation
 Date: October 24, 2023

June 2023 marked the closing of Curtis Corner Middle School and Wakefield Elementary School.

- The Wakefield transition began in June 2022 when students and teachers in grades K-4 moved to West Kingstown, Peace Dale, and Matunuck Schools. In June 2023 the remaining Pre-Kindergarten program transitioned to Peace Dale School.
- Curtis Corner Middle School teachers and students in grades 7-8 transitioned to Broad Rock Middle School
- To make room for CCMS students, students and teachers in grade 5 transitioned to West Kingstown, Peace Dale, and Matunuck Schools

Subsequent staff reductions and approximate operational cost savings are detailed below and in accompanying documents.

Curtis Corner Middle School	Budgeted FY2023
Reduction of 8.0 FTE	\$836,903.00
Operational Savings (services, supplies, utilities)	\$136,135.00
Wakefield Elementary School	
Reduction of 5.0 FTE	\$505,747.00
Operational Savings (services, supplies, utilities)	\$52,034.50
Approximate Savings	\$1,530,819.50
Projected 2024* includes negotiated increases and health care premium increase	\$1,565,391.60

Salary and Fringe Savings - Curtis Corner Middle School - Consolidated in 2023

<u>Staff Reduction</u>		<u>Savings</u>
1 Principal	Salary	\$120,000.00
	Health Ins	\$17,132.00
	Dental INs	\$1,030.00
	ESRI	\$20,240.00
	FICA	\$8,340.00
	Medicare	\$1,951.00
	RIASP Dues	\$595.00
1 Dean	Salary	\$60,408.00
	Health Ins	\$7,240.00
	Dental INs	\$319.00
	ESRI	\$9,944.00
	FICA	\$4,099.00
	Medicare	\$959.00
4 Teachers	Salary	\$257,600.00
	Health Ins	\$68,528.00
	Dental Ins	\$4,120.00
	ESRI	\$38,640.00
	FICA	\$16,400.00
	Medicare	\$3,836.00
1 Custodian	Salary	\$49,605.00
	Overtime	\$2,000.00
	Health Ins	\$17,132.00
	Dental Ins	\$1,030.00
	ESRI	\$6,340.00
	FICA	\$3,075.00
1 Librarian	Salary	\$92,032.00
	Medical Buyba	\$2,000.00
	Dental Buyba	\$155.00
	ESRI	\$13,842.00
	TIAA	\$552.00
	FICA	\$5,706.00
	Medicare	\$1,335.00
Total		\$836,903.00

Wakefield Elementary School - K-5 Consolidated SY23 Pre- K Moved SY24

<u>Staff Reduction</u>		<u>FY23 Budget</u>	Projected
1 Principial	Salary	\$120,000.00	
	Health Ins	\$17,132.00	
	Dental INs	\$1,030.00	
	ESRI	\$20,240.00	
	FICA	\$8,340.00	
	Medicare	\$1,951.00	
	RIASP Dues	\$595.00	
1 Nurse	Salary	\$69,991.00	
	Health Ins	\$16,124.00	
	Dental INs	\$894.00	
	ESRI	\$10,526.00	
	FICA	\$4,339.00	
	Medicare	\$1,015.00	
1 Clerk	Salary	\$44,326.00	
	Health Ins	\$17,482.00	
	Dental Ins	\$912.00	
	ESRI	\$5,609.00	
	FICA	\$2,533.00	
	Medicare	\$643.00	
1 Custodian	Salary	\$49,605.00	
	Overtime	\$2,768.00	
	Health Ins	\$0.00	
	Dental INs	\$21.84	
	ESRI	\$6,340.00	
	FICA	\$3,075.00	
	Medical Buyb.	\$2,000.00	
1 Teacher	Salary	\$64,500.00	
	Health Ins	\$17,132.00	
	Dental Ins	\$1,030.00	
	ESRI	\$9,675.00	
	FICA	\$4,186.00	
	Medicare	\$1,015.00	
	Total	\$505,747.84	

Note: Principal savings was realized in FY2023 when K-4 was moved from WES

To:

Summary of Savings - Closing CCMS and Wakefield ES

Curtis Corner Middle School

Savings

Principal	\$169,288.00
Dean	\$82,969.00
4 Teachers	\$389,124.00
Custodian	\$79,900.00
Librarian	\$115,622.00
Operations	\$136,135.00
CCMS Total	\$973,038.00

Wakefield Elementary

Principal (SY23)	\$169,288.00
Nurse	\$102,889.00
Clerk	\$71,505.00
Custodian	\$64,527.00
1 Teacher	\$97,538.00
Operations	\$52,034.50
WES Total	\$557,781.50

Both Schools Total \$1,530,819.50

Note: Salaries to not account for collectively bargained increases for FY2024
Teacher salaries are approximate: Step 5 w/ Masters was used as model
Utility savings numbers are approximately 50% of FY2023 budgeted numbers
Health care costs do not account for FY2024 increases

Operational Expenses - Estimated Savings

Curtis Corner MS

Rubbish Disposal	Budgeted	\$6,500.00
Water	50% of Exp	\$2,400.00
Telephone	Budgeted	\$2,200.00
Sewage	Budgeted	\$2,000.00
Snow Removal	Estimated	\$500.00
Maint Supplies	Budgeted	\$3,100.00
Electricity	50% of Exp	\$58,000.00
Custodial Supplies	Budgeted	\$15,765.00
Medical Supplies	Budgeted	\$3,120.00
Natural Gas	50% of Exp	\$42,550.00

CCMS Total \$136,135.00

Wakefield ES

Rubbish Disposal	Budgeted	\$5,500.00
Water	50% of Exp	\$436.50
Telephone	Budgeted	\$1,800.00
Sewage	Budgeted	\$1,950.00
Snow Removal	Estimated	\$500.00
Maint Supplies	Budgeted	\$2,100.00
Electricity	50% of Exp	\$10,000.00
Custodial Supplies	Budgeted	\$10,748.00
Natural Gas	50% of Exp	\$19,000.00

WES Total \$52,034.50

Total Savings **\$188,169.50**